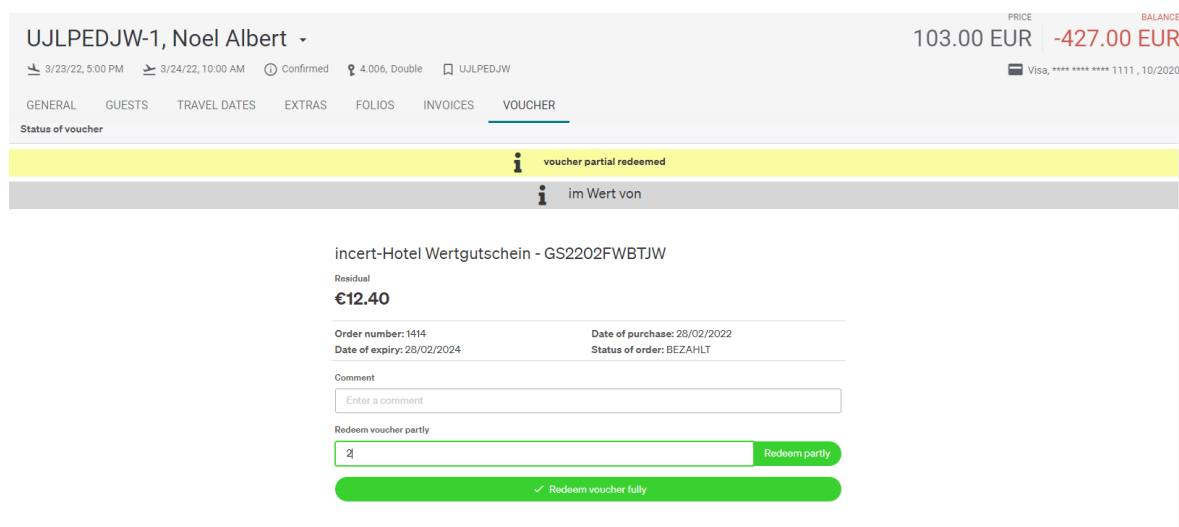


## Incert-Voucher – apaleo Integration Onboarding Guide

### What is Incert-Voucher for?

With the Incert-Voucher App it is possible to redeem vouchers directly on folios for reservations by means of a UI integration. Furthermore, gift voucher sales can also be transferred from the INCERT-Voucher management system to apaleo.



UJLPEDJW-1, Noel Albert - PRICE 103.00 EUR BALANCE -427.00 EUR

3/23/22, 5:00 PM 3/24/22, 10:00 AM Confirmed 4.006, Double UJLPEDJW Visa, \*\*\*\* \* 1111, 10/2020

GENERAL GUESTS TRAVEL DATES EXTRAS FOLIOS INVOICES **VOUCHER**

Status of voucher

**i voucher partial redeemed**

**i im Wert von**

incert-Hotel Wertgutschein - GS2202FWBTJW

Residual  
**€12.40**

Order number: 1414 Date of purchase: 28/02/2022  
Date of expiry: 28/02/2024 Status of order: BEZAHLT

Comment  
Enter a comment

Redeem voucher partly

Redeem partly

✓ Redeem voucher fully

### What data will be shared between apaleo and Incert-Voucher?

- Folios of a reservation are displayed in the Incert Voucher app.  
When a voucher is redeemed, a payment is posted to the corresponding folio.
- For the transfer of the gift voucher sales from INCERT-Voucher management system to apaleo, an external folio is created per day.  
All charges and payments for the entire day's sales are booked to this folio.

### How do I connect Incert-Voucher to apaleo?

1. Find the Incert-Voucher app in the apaleo store.
2. Click the "Connect to apaleo" link.
3. Confirm the required permissions.
4. Login to the Incert landing page with your system data.  
These will be provided to you by Incert Support.
5. After successful login, select the desired properties for the UI integration and the property for the sales transfer.

### How much does Incert-Voucher cost?

Please get in contact with your INCERT sales representant in order to clarify your individual configuration.



## How do I disconnect Incert-Voucher?

To remove the UI-integration entirely, please get in contact with INCERT-support. It can be done in a few minutes.

